



## NOTICE OF PATIENT INFORMATION PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED OR DISCLOSED AND HOW YOU CAN GET ACCESS TO INFORMATION. PLEASE REVIEW IT CAREFULLY.

### 360 Physical Therapy LLC's LEGAL DUTY

**360 Physical Therapy, LLC** is required by law to protect the privacy of your personal health information, provide this notice about our information practices and follow the information practices that are described herein.

### Uses and Disclosures of Health Information

**360 Physical Therapy, LLC** uses your personal health information primarily for treatment; obtaining payment for treatment, conducting internal administrative activities and evaluating the quality of care that we provide. For example, 360 Physical Therapy, LLC may use your personal health information to contact you to provide appointment reminders, or information about treatment alternatives or other health related benefits that could be of interest to you.

**360 Physical Therapy, LLC** may also use or disclose your personal health information without prior authorization for public health purposes, for auditing purposes, for research studies and for emergencies. We also provide information when required by law.

In any other situation **360 Physical Therapy, LLC** policy is to obtain your written authorization before disclosing your personal health information. If you provide us with a written authorization to release your information, you may later revoke the authorization to stop future disclosures at any time.

**360 Physical Therapy, LLC** may change its policy at any time. When changes are made, a new Notice of Information Practices will be posted in the waiting room and will be provided to you on your next visit. You may also request an updated copy of our Notice of Information Practices at any time.

### Patient's Individual Rights

You have the right to review or obtain a copy of your personal health information at any time. You have the right to request that we correct any inaccurate or incomplete information in your records. You also have the right to request a list of instances where we have disclosed your personal health information for reasons other than treatment, payment, or other related administrative purposes.

You may also request in writing that we not use or disclose your personal health information for treatment, payment and administrative purposes except when specifically authorized by you, when required by law or in emergency circumstances. **360 Physical Therapy, LLC** will consider all such requests on case by case basis, but the practice is not legally required to accept them.

### For More Information or to Report a Complaint

If you have questions and would like additional information, you may contact the practice's **Privacy Officer Nelsy Gutierrez**. If you are concerned that **360 Physical Therapy, LLC** may have violated your privacy rights or if you disagree with any decisions we have made regarding access or disclosures of your personal health information, please contact our Privacy Officer at **360 Physical Therapy 1076 W Chandler Blvd Ste 103 Chandler AZ 85224 or by telephone (480) 821-1997**

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